

DRUG ENFORCEMENT ADMINISTRATION
Authorization to Conduct Agency-Specific Record Checks
Privacy Act Protected Information

I hereby authorize an investigator, special agent, or other duly accredited representative of the Drug Enforcement Administration to query my Name (including Other Names Used), Social Security Number, Date of Birth, Driver's License, and State it was issued, in its Narcotics and Dangerous Drugs Information System (NADDIS), the National Crime Information Center (NCIC), and the National Law Enforcement Telecommunications System (NLETS) indices for the purpose of unique agency-specific requirements.

Part A. (Access Requestor)	Request Date _____
Date of Visit _____	Time of Visit _____
Company _____	
Phone Number _____	
Name of Visitor _____	
(Full Legal Name) _____	
DOB _____	
Driver License # _____	State _____
Citizenship <u>US</u> _____	
SSN _____	
Race _____	Sex _____
Purpose of Visit _____	
Signature _____	Date _____

Part B. (Facility Employee)

The following personnel will be escorting the visitor:

For questions, please contact _____

at extension _____

This information is required and is to be presented to the Aviation Division Security Officer or Alternate at least 24 hours in advance of the visit for processing through DEA Security. This access is good for 6 months from the approval date.

Requesting Employee	Date
Reginald D. Collins	
DEA Security Officer	Date
Approved <input type="checkbox"/>	Denied <input type="checkbox"/>

PRIVACY ACT STATEMENT

GENERAL: Pursuant to Public Law 93-479 (Privacy Act of 1974), the information is provided for employment purposes. Collection of the social security number is authorized by Executive Order 9397 to help identify individuals because other people may have the same name. AUTHORITY: E.O. 9397; E.O. 10450; E.O. 12356; 5 U.S.C. 1303-1305; 42 U.S.C. 2165 and 2455; 22 U.S.C. 2585 and 2519; and 5 U.S.C. 3301. EFFECT: Failure to provide the necessary information could preclude your suitability for a security clearance or access to sensitive information.